

JCATI 2024 Symposium PI Logistics

Symposium date and location

- Tuesday, April 16 at the DoubleTree by Hilton Spokane City Center, 322 N. Spokane Falls Ct. The event is in the Ballroom (Salons IV and V).
- The symposium currently is 9 AM-4 PM. Breakfast and lunch are provided.
- Event is in person only, no virtual option. This is a relaxed meeting meant to help various parts of the WA aerospace industry connect. I expect ~100-ish attendees.
- Business casual dress.

Travel and Hotel

You are responsible for booking your own symposium travel and hotel accommodation using your project budget. A room block at the DoubleTree is available until **Monday, March 18**. After that date, you are responsible for finding your own lodging.

Hotel reservation link: <https://www.hilton.com/en/attend-my-event/jointcenterforaerospacetechnologyinnovation/>

JCATI pays for student travel (fly/drive) and hotel rooms. I'll work directly with your students regarding their travel plans. Any incidentals are covered by the student or your grant.

Student project poster and pitch

Your group needs to present both a project poster and pitch. I'll let your students know as well.

- **Poster:** use the attached poster template. Posters are 36"x24". You print and bring the poster, I'll provide poster boards, easels and clips.
- **Pitch:** One student from your group has 2 minutes to describe the project to the audience (they will be timed). These pitches help attendees understand the breadth of JCATI projects and drive poster traffic. Keep your pitch high level-any details are for the poster session.
- I need a pitch slide (template attached) by **Monday, April 8**.
- All templates will post on a logistics page on the website-will let you know when that is live.

Pitch Order

Wang
Perez-Arancibia
Livne
Zhao
Arola
Peyron
Li
Salviato
Song
Leung
Kim

Symposium Registration and Agenda

We're using Whova again for symposium registration, website and networking. ***The symposium website will be live by the end of January so you can see the agenda.

I've already registered you with Whova. If you try to register again, Whova will say the event is full.

***If you can't attend, tell me so I can cancel your registration.

Access your profile using the information below:

- This is your link to the symposium website: https://whova.com/portal/webapp/jcati_202404/. The agenda is also posted on the [JCATI website](#).
- If you haven't used Whova before, you must create an account with a password. For help use the [Whova App User Guide](#)
- The invitation code is "**6y681eo1f4**"
- Whova works best using Chrome